

# THOUSAND OAKS CONDOMINIUM ASSOCIATION, INC.

## NOTICE OF SALE SECURITY FORM

We need your name(s) as it will appear on the Deed along with your mailing address.  
Please mail completed form at least nine (9) days prior to closing.

Date of Closing: \_\_\_\_\_

UNIT #: \_\_\_\_\_

Name(s) as appears on deed: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Work #: \_\_\_\_\_

Email: \_\_\_\_\_

Will this be your main home ( ☐ ) second home ( ☐ )

Name of other Occupants and Relationship:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

In Case of Emergency Contact:

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

I (we) hereby acknowledge by my (our) signature (s) that I (we) have received a copy of the Associations Declaration of Condominium, Articles of Incorporation, Bylaws, Rules and Regulations and will abide by all the restrictions contained in them, and other governing documents that are currently or may in the future be imposed by the Association. I expressly acknowledge receipt of a copy of the current Rules and Regulations, and I expressly agree that I (we) will be bound by such Rules and Regulations, as may be amended from time to time.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Please return to:

Atlantic Community Association Management & Accounting, Inc.  
507-C Herbert Street, Port Orange, FL 32129  
386/760-7365 office - 386/756-3454 fax  
[www.atlanticcama@gmail.com](mailto:www.atlanticcama@gmail.com)

Rules And Regulations  
THOUSAND OAKS CONDOMINIUM ASSOCIATION, INC.

1. Common Property. All of the space outside of the enclosed living areas and back porches is the Common Property, which includes the front entrances, sidewalks and stairs, the lawn and gardens, the driving and parking areas, and the pool area. Residents, their children, and their guests may not place their personal property of chairs, toys, bicycles (except the bicycle rack where they are stored) etc. on the Common Property. Nor may they play, or skateboard, or rollerblade, etc. on the common property.
2. Occupancy. Units at Thousand Oaks are restricted to use for single family occupancy only.
3. Responsibility. Violations of the Association's Rules and Regulations by guests of owners and renters of owners shall be considered a violation by the owners.
4. Unit Rentals. All rentals require the prior approval of the Board of Directors. Rental applications, available from the Secretary or Manager, must be filed at least 15 days before occupancy. Leases must be for a minimum of six (6) months. Subletting is prohibited. The Rules and Regulations of the Association must be part and parcel of all lease agreements whether so stated or not. Continued violation of the Rules and Regulations can result in termination of the lease. An owner may not rent or lease their Unit until such time as the owner has held fee simple title to the Unit continuously for a period of one (1) year prior to the rental or leasing of the Unit.
5. Unit Sales. The Association shall be advised of the names and addresses of the principals and the documentation involved in any transfer of titles from one owner to another at least nine (9) days before closing. The Rules and Regulations of the Association must be part and parcel of all Sales Agreements whether so stated or not.
6. Water heaters and washing machine hoses We have had instances where water heaters and washing machines hoses have failed, spilling water in neighboring units (both besides and below.) New owners, upon purchase, must replace water heaters if they are 8 years old or older. The Management Company must be informed of water heater replacement for their records.  
  
All units, renter or owner must use steel washing machine hoses, not rubber. But steel hoses are not guaranteed from not failing in the long term. On a periodic schedule, to be determined by the Board, all hoses in every unit will be changed by the Board at the expense of the association.
7. Personal and Commercial Signs. Signs of any kind that can be seen from anywhere on or about the common elements are prohibited.
8. Alterations. Owners shall make no changes or alterations that will affect the structural integrity of the building, or exterior appearance, except as specified in the Declaration of Condominium. Window grids on the windows are part of the appearance and must be retained.
9. Solicitations. There shall be no solicitations for sales or related purposes by any person or organization.
10. Service Interference. No owner or resident, other than Officers of the Association, shall direct or supervise or in any manner attempt to assert control over any of the employees or contractors of the Association.

11. Unsafe Practices. Attempts to scale trees, building structures, entering the retention pond, playing in the streets, storing explosives or combustible materials, or attempting any other hazardous act are prohibited.

12. Traffic Safety. Streets within Thousand Oaks are private driveways. Use is restricted to owners and guests except for service purposes. A Speed Limit of 15 miles per hour shall be observed. Any authorized vehicle that blocks line-of-sight parking exit shall be parked in a space designated by the Directors. Streets and parking spaces shall not be used as a playground by children and others.

13. Parking. One automobile parking space is designated in the Declaration of Condominium for the sole and exclusive use of each unit and the total number of vehicles allowed for each unit shall not exceed two. Only private passenger automobiles, small pickup trucks used only for personal transportation, and small passenger vans without sleeping facilities, in good operating condition, may be parked at Thousand Oaks. Storage of bicycles within the pool enclosure requires that each bicycle have a tag with the owner's name on it. All resident vehicles must have an identifying parking sticker, issued by Thousand Oaks, placed on the back window behind the driver. The sticker will be easily removable and say just T.O.

14. Vehicle Bans. No vehicles used for business purposes, boats, trailers, campers, recreational or other such vehicles shall be stored or parked overnight at Thousand Oaks, except during deliveries or performance of repairs or other services (the word 'motorcycles' was removed Nov. 13, 2013.)  
Added 6/21/88: Pursuant to proper notice from the Manager, any such vehicle may be towed away at the owner's expense. Overnight hours were defined as 1 AM through 8 AM.

15. Pets. No more than two pets shall be kept in any Unit. Only the normal domesticated pet such as a dog or cat is permitted. No pet shall be permitted in the pool area. All pets must be kept on hand-held leashes less than eight (8) feet long. Owners must immediately pick up droppings deposited by their pets on common property. The Association reserves the right to require an owner to dispose of a pet that becomes an annoyance to other owners because of noise or other offensive behavior.

16. Pool Use.

Facilities are for residents' use and their guests only.

Hours of entry and use are 8 AM to 10 PM. Allowable number of swimmers is 17.

Persons using pool do so at their own risk. No lifeguard is on duty.

Residents are completely responsible for the safety and acceptable conduct of their children and guests.

Young people under the age of 14 must be accompanied and supervised by a parent or grandparent.

Shower before using pool.

No food or breakable objects are allowed.

Animals, running, yelling, diving, and rough play are prohibited.

Association directors reserve the right to deny use of facilities to anyone at any time.

17. Annoyances and Disturbances. Noises and disturbances of any kind, sufficiently loud or offensive to disturb other residents in the community, are prohibited. Personal actions of an abusive or harassing nature by any individual are also prohibited. Should it become necessary to remove flooring in second floor apartments for replacement or for any other reason, the replacement flooring shall be installed within 10 working days.

18. Outside Appearance. The display of towels, bathing suits or personal belongings visible from anywhere on the common property is prohibited. The front entrance of each unit is community area and not to be used for storage of private property.

19. Outside Grilling. Outside grilling by residents is allowed in the lawn area at the rear only of each building—no closer than 20 feet from that building. The resident must provide his/her grill and will return the grill inside the apartment unit the next (morning after the day of use) and must clean up any mess left on the lawn. The grill can not be stored outside on the common area. Cooking on any patio, balcony, the front entrance, or the sidewalk is prohibited.

20. Garbage Disposal. One lidded, wheeled garbage can is provided for each building in that building's 'garbage surround.' Residents are responsible to place their garbage in plastic bags with tie closings. These bags are to be placed into the garbage can and not on the ground.

21. Screen Enclosures. Unit owners may install white entry screen doors and white patio/balcony screen enclosures, as well as hurricane shutters, in their units. The unit owners are responsible for the cost of installation, maintenance and repair of screen doors, screen enclosures and hurricane shutters in their unit as well as for any structural damage, or repairs required to be made to any of the common elements.

22. Validity of Rules and Regulations. Inability of the Association to enforce a rules violation by an owner (without the need for Court Proceedings), does not invalidate that rule, and such violation shall not be an excuse for others to violate that, or any other rule.

23. Use of each unit as Residential Use Only. The Articles of Condominium for Thousand Oaks defines use of each as Residential Use Only; no commercial activities are allowed; nor shall any owner undertake any use or practice which shall create and constitute a nuisance to any other owner of a unit.

Traffic of persons who are not residents of a unit, into and out of a unit in excess of the normal traffic of the friends and service personnel of a single family unit is prohibited.

24. Rules and Use Enforcement. The Manager represents the owners and directors in the enforcement of Association Rules and Regulations and use of the Common Element. Any request for any such enforcement must be presented in writing and initialed by a Director before the Manager takes any action. This is to assure that a legitimate basis has been established for such action and the potential consequences. Upon Fining Committee approval, Violation of these rules can result in a fine of \$100 each day up to \$1000, according to the procedure outlined in Florida Statutes.

Original Rules & Regulations were established by the developer. They were changed and approved on 2/10/87 by the Board after taking over from the Developer. Updated 12/7/92 for consistency with Florida State Condominium Law based on the Association's Declaration of Condominium and based on the Association's By-Laws (dated January 27, 1984, and updated by the Board of Directors on January 29, 1987.) Updated Paragraph 13 on 6/21/88 to allow pickup trucks. Paragraph 14 updated on 5/15/ 2000 allowing bicycles by removing them as a prohibited item. Paragraph 12 changed on 1/22/01 revising speed limit to 15 MPH. Paragraph 16 updated on 5/14/01 to reflect revised swimming pool rules. Paragraph 17 updated on 11/13/02 to add the last sentence about carpeted floors. Paragraph 1: Description of Common Property added on 6/8/03. Paragraph 13 was changed on 4/17/04 to limit the number of vehicles allowed for each unit to two. Paragraph 14 was changed 4/3/05 to add "and parked overnight" and paragraph 17 was changed to require replacement carpeting within 3 days. Paragraph 4 was changed on 4/10/06 to reflect changes to the Covenants. Paragraph 13 updated on 8/22/07 requiring bicycles be tagged. Paragraph 19 was changed on 11/14/07 to permit outdoor grilling . Paragraph 14 was changed on 5/16/12 to define overnight hours. Paragraph 6 for water heaters and hoses was added on 8/16/13, and all paragraphs from 6 to the end were changed to 7 and up. Paragraph 14 was changed on 11/13/13 to remove the ban on motorcycles. Para. 15 changed 2/12/14 increasing quantity of pets to 2 and eliminating weight limit. Rules numbered 1, 3, 6, 7, 8, 13, 17, 18, 20, and 21 were updated with minor revisions on 4/20/16. Also on 4/20/16 Rule 23 was added and fine for Violation of Rules was added to Rule 24.